

Resource Sharing Team

Terms of Reference

Resource Sharing Team members:

- act as a contact at their institution for BC ELN resource sharing related projects
- advise and assist BC ELN on products and services related to resource sharing, including the union databases, the OutLook OnLine ILL management system, and GODOT ILL Requesting
- advise and assist BC ELN in determining resource sharing policy

Membership

Membership in the Resource Sharing Team consists of partner library staff primarily responsible for ILL and other resource sharing activity at their institution. At least one staff member from each partner library is required to represent their library on the team; additional staff may participate at the discretion of individual partners.

No matter how many staff members participate, each partner library will have one vote in group decision-making.

Email List

The primary vehicle for communication among team members is the elnshare email list.

All participants in the list may post to it. Messages sent to the list address eln-share@sfu.ca by team members will be distributed to all participants.

BC ELN manages the list closely to ensure that participants reflect the Resource Sharing Team membership criteria outlined above. Consequently, requests to subscribe and unsubscribe from the list are processed manually by the BC ELN office. Instructions for subscribing to the list are as follows:

To subscribe to the list, send a message to office@eln.bc.ca with a request to join the Resource Sharing Team. Include the following information:

- Name
- Job Title
- Library
- Phone
- Fax
- Email address

To unsubscribe from the list, send a message to office@eln.bc.ca with a request to discontinue participation in the Resource Sharing Team.