

Office Staff Roles

Full Time Staff (Continuing)



Anita Cocchia

BC ELN Executive Director

- BC ELN governance
- Budget and financial planning
- Licensing negotiations
- Inter-consortial cooperation
- Strategic Planning



Korinne Hamakawa

Client Support

- Accounts payable and receivable
- Listserv management
- Troubleshooting outages



Sunni Nishimura

Manager

- e-HLbc communications and recruitment
- Arca coordination
- Resource sharing coordination



Leigh Anne Palmer

Manager

- BC ELN and e-HLbc licensing including negotiation, planning, and contract management

Part Time Staff (80%)



Jennifer Bancroft

Coordinator

- e-HLbc support (communications, marketing)
- e-HLbc and BC ELN database trials, renewals, and licensing support



Leah Hopton

Coordinator

- Communications (promotion, website, annual reports)
- Consortial Assessment
- Office management



Cristen Polley

Coordinator

- AskAway service coordination including scheduling, training, and communication
- Communications support

Part Time Staff (60%)



Myfanwy Postgate

Coordinator

- Outlook Online Administrative Centre support
- e-HLbc and BC ELN technical support



Megan Robertson

WriteAway Coordinator

- WriteAway online writing support coordination including scheduling and training
- WriteAway tutor support

Contract Staff



Brandon Weigel

Coordinator

- Arca support
- e-HLbc website migration
- BC ELN website infrastructure