



**ASKAWAY ADVISORY COMMITTEE**  
 Wednesday, June 7, 2017

Teleconference  
 12:15 PM - 1:00 PM

**Committee Members:**

Attending	Admin Centre
Gregg Currie, SC/Rural Colleges	Anita Cocchia
Elaine Fairey, SFU/Chair	Leah Hopton
Cameron Hoffman-McGaw, VIU/Member-at-Large	Cristen Polley (Recorder)
Ben Hyman, VIU/Regional Universities (Alternate)	Regrets
Scott Marsden, AC/Member-at-Large	Lin Brander, BCIT/Member-at-Large
Lisa Petrachenko, UVic	Brenda Mathenia, TRU/Small Universities
Debbie Schachter, DC/Urban Colleges	James Rout, BCIT/Regional Universities
Lea Starr, UBC	

**1. Adoption of Agenda**

The agenda was adopted informally.

**2. Chair's Remarks**

E. Fairey provided agenda highlights and noted the release of the AskAway Actions & Achievements 2016 report in May.

**3. Committee Chair Nomination**

As E. Fairey will be retiring in mid-June before the Chair position term ends in September, an early Chair nomination was put forward.

E. Fairey nominated G. Currie to succeed as Chair. No other nominations were put forward and G. Currie was acclaimed as incoming Chair effective June 15<sup>th</sup>.

#### **4. Admin Centre Staffing Update**

A. Cocchia provided an update on AskAway Admin Centre staffing. The BC ELN Office is sad to say farewell to Brandon Weigel, who has been AskAway Coordinator since 2013. B. Weigel saw AskAway through challenging times and implemented service efficiencies. He was Coordinator during AskAway's transition to a fully self-sustaining service and streamlined the Admin Centre's tasks and tools with a new website and new approach to scheduling. As a result of these and other enhancements, B. Weigel generated significant financial savings and has left AskAway a robust and self-sustaining service. B. Weigel will continue to work remotely for BC ELN on contract, focusing mainly on Arca.

Over the past few months, C. Polley has assisted B. Weigel in the role of AskAway Coordinator and has now fully transitioned into the role.

**MOTION:** To thank B. Weigel for his excellent service for AskAway and BC ELN.

**Moved:** E. Fairey

**Seconded:** C. Hoffman-McGaw

**Motion carried.**

#### **5. Action Planning Next Steps**

L. Hopton facilitated a discussion of the six proposed actions that were identified by the Committee at the last meeting's Action Planning Session.

As next steps, the Committee will vote electronically to select three actions to pursue in the coming year. In future meetings, the Committee will discuss how to implement the chosen actions, with support and background information provided by the Admin Centre. Action planning and implementation is an iterative and flexible process, with the opportunity to review and refocus as necessary.

**ACTION (Admin Centre):** Create and distribute an electronic vote on proposed actions to Committee members.

#### **6. New Business**

There was no new business.

#### **7. Next meeting**

The next meeting will take place via teleconference in mid to late September, with an exact date to be determined.

As outgoing Chair, E. Fairey thanked the Committee and everyone who has provided AskAway service over the past 10 years.

On behalf of the Committee, L. Starr thanked E. Fairey for her service as Chair.