



Arca Advisory Committee

Monday, December 9, 2019
9:30 AM to 1:00 PM
Room 2245, SFU Harbour Centre,
515 West Hastings Street, Vancouver

In Attendance:

Gregg Currie, Selkirk College, *Rural Colleges*
Kathy Gaynor, Thompson Rivers University, *Small Universities*
Gretchen Goertz, Douglas College, *Member-at-Large*
April Haddad, JIBC, *Urban Colleges*
Chris Hurst, Brandon University, *Member-at-Large non-BC ELN*
Paige Hohmann, DOH, *Member-at-Large non-BC ELN*
Kim Isaac, University of the Fraser Valley, *Chair*
Karen Meijer-Kline, KPU, *Member-at-Large*
Debbie Schachter, Capilano University, *Regional Universities (Alternate)*

Administrative Centre:

Sophie Armond, BC ELN Co-op Student (Recorder)
Anita Cocchia, BC ELN Executive Director
Leah Hopton, BC ELN Coordinator (Facilitator)
Sunni Nishimura, Arca Partnerships Coordinator
Brandon Weigel, Arca Manager

Regrets:

Todd Mundle, KPU, *Regional Universities*

- 1. Expenditure Plan**
- 2. Consortial Scholarly Publishing Next Steps**
- 3. BCHDP Update**
- 4. Admin Centre Update**
- 5. New Business**
- 6. Planning Arca's Growth (Facilitated session)**

	2019/20 Expenditure Summary (Projected)	Notes to 2019/20	2020/21 Expenditure Plan (Proposed)	Notes to 2020/21
Revenues				
Carryforward	\$ 9,791		\$ 15,896	
BC ELN Support	\$ 8,000		\$ 8,000	
Member Service Support (includes base fees, storage, and advanced support)	\$ 117,517	Includes \$4,167 late payment from NEOS	\$ 120,524	Includes 2% base Service Support Fee increase
Miscellaneous (includes setup fees)	\$ 4,000	Includes \$1,000 late payment from NEOS; \$3,000 from COPPUL for preservation module development		
Total revenue	\$ 139,308		\$ 144,420	
Expenditures				
Service Support	\$ 93,000		\$ 93,620	
Islandora Foundation Membership	\$ 4,000	Higher-tier membership puts Arca on the Islandora Coordination Committee	\$ 4,000	
Accessibility Customizations	\$ -	Planned for 2019-20, but moved to 2020-21	\$ 10,000	
Theme refresh		Dependent on accessibility customizations	\$ 5,000	
Administration/communication/governance	\$ 3,500		\$ 3,000	
Software & Technology Infrastructure	\$ 22,912	Higher hosting costs, but lower expenditure on support	\$ 28,800	
Total expenditures	\$ 123,412		\$ 144,420	
Revenue minus expenses	\$ 15,896		\$ (0)	